



MSUNDUZI MUNICIPALITY INTERNAL/ EXTERNAL ADVERTISEMENT



Vacancy Circular No. 07/2023

The Msunduzi Municipality, The City of Choice hereby invites applications from competent, innovative and committed individuals for the following positions. The Municipality is committed to the aims of the Employment Equity Act.

This Municipality subsidizes its employees in terms of the following benefits: Medical Aid, Pension Fund, Unemployment Insurance Fund, Housing Subsidy and Car allowance (where applicable).

CORPORATE SERVICES

MANAGER (ICT SECURITY)
(HRC080003)

Ref No: **CORP24/23**

Permanent

ICT Security

R578 590,11 – R751 057,75 p.a. (T15)

- Minimum Qualification Requirements**
- Matric/Grade 12 NQF Level 4 or Equivalent
 - National Diploma/ Degree in Computer Science/ Information Technology (NQF Level 6/7)
 - CISCO Certified Network Administrator.
 - Certified Information Security Manager (CISM) will be an added advantage.
 - Computer Literacy - Office Applications.
 - Valid Code B Driver's Licence.
 - 4 years' relevant experience in Information Technology.

Key Performance Requirements

- Manage the key performance areas and result indicators associated with the provision of an effective business refuse collection in the form of 240ltre, 1.75 metre cubed, 15 metre cubed container services as well as other refuse collection services from time to time, refuse container maintenance and street cleaning by planning, organizing, controlling and optimizing resources.

SUSTANABLE DEVELOPMENT AND CITY ENTERPRISES

SENIOR MANAGER:
(HUMAN SETTLEMENTS)

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2023 -10- 30

DEPUTY MUNICIPAL
MANAGER

(SDE310001)

Ref No: **SDE18/23**

Permanent

Human Settlements

R 1 206 906,43 – R1 327 025,16 (T20)

- Matric/ Grade 12 or Equivalent NQF Level 4
- Bachelor's Degree or equivalent qualification in Housing Management/ Civil Engineering/ Town Planning/ Project Management - NQF Level 7.
- Project Management Skills/ Management Experience.
- MFM Certificate /or will be required to obtain it within 18 months after employment.
- Knowledge of Department of Human Settlements policies.
- Extensive experience in the Local Government Housing environment.
- Strategic Service Delivery Innovation & Reporting, Legislation & Policy Analysis, Operational Financial Management, Policy Conceptualization, Project Management, Strategic Leadership & Management, Conflict Management.
- Computer literate – Office Applications.
- Valid Code B Driver's License.
- 7 Years' experience relevant at a management level of which 2 years must be at middle management level.

Key Performance Requirements

- Manage, direct and lead the key performance areas and result indicators for the Housing Unit associated with the infrastructure needs and housing backlogs, through the identification and implementation of laid down policies and procedures guiding housing development for a range of income levels, coordinating processes associated with sustainable human settlement, analysing land and service requirements to meet short and long term delivery objectives, the

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strategic management of municipal property asset and rental housing.

- Formulate contracts and project plans for approval and execution implementing and exercising financial controls and funding requirements, and execution and application of procedures, regulations and standards in order to ensure strategic plans identified in the Integrated Development Plan are afforded priority.

COMMUNITY SERVICES

SENIOR MANAGER: PUBLIC SAFETY SERVICES
(CSE390004)

Ref No: **CSE43/23**

Permanent

Public Safety

R 1 206 906,43 – R1 327 025,16 (T20)

- Matric/ Grade 12 or Equivalent NQF Level 4
- B - Tech / B. Degree in Disaster Management / Management Sciences - NQF Level 7. or equivalent qualification
- Computer Literacy - Office Applications.
- Valid Code B Driver's Licence.
- 7 Years' relevant experience at a management level of which 2 years must be at senior management level.

Key Performance Requirements

- Plan, direct and lead the key performance areas and result indicators for Public Safety Emergency Services and Enforcement (Fire & Rescue Emergency Control Centre, Disaster Management, Traffic Police and Municipal Security) associated with the planning, building of socially and economically sustainable communities through safety and security planning and development framework, service standards and acquisitions.
- Manage strategic Public Safety Emergency Services and Enforcement policies; formulation of contracts and project plans for approval and execution, and application of policies and procedures for effective services and delivery; in order to ensure priorities identified in the Integrated Development Plan are afforded adequate attention.

INFRASTRUCTURE SERVICES

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2023 -10- 30

DEPUTY MUNICIPAL
MANAGER

CHIEF ENGINEER (WATER CONSERVATION & INF)
(ISF260004)

Ref No: **ISF52/23**

Duration of Employment

Permanent

Place of Work

Water Conservation and Infiltration Cont

Basic Salary

R 787 539,33 – R 1 022 295,61 (T17)

Minimum Qualifications/ Requirements

- Matric / Grade 12 - NQF Level 4 or equivalent.
- B-Tech / B.Sc Degree in Civil Engineering or equivalent - NQF Level 7.
- Registered as a Professional Engineer or Pr. Technologist with the Engineering Council of S.A.
- Computer Literacy - Office Applications.
- Code B Driver's Licence.
- 7 Years relevant post registration experience at a senior level in the Civil Engineering field

Key Performance Requirements

- Manage the key performance areas and result indicators for the Water Conservation and Infiltration Control Section of the Water & Sanitation Department associated with the formulation and review of the plans, identification and prioritization of needs and measures necessary to address the provision of water and sanitation services.
- Communicate with functional and community based role-players, formulation of contracts and, approving and monitoring the execution and application of procedures regulations and standards in order to ensure priorities the Municipality complies with requirements in terms of the appointment as Water Services Authority for the region.

ELECTRICITY SUPPLY SERVICES

SENIOR MANAGER: ELECTRICITY
(ISF700001)

Ref No: **ESS11/23**

Duration of Employment

Permanent

Electricity

R 1 295 920,11 – R1 424 877,52 (T21)

Minimum Qualifications/ Requirements

- Matric/ Grade 12 or Equivalent NQF Level 4
- B-Tech / B.Sc. in Electrical Engineering (Heavy current) - NQF Level 7 or equivalent.

- Registered as a Professional Engineer (Pr. Eng) / Professional Technologist (Pr. Tech Eng) with the Engineering Council of South Africa.
- MFM Certificate /or will be required to obtain it within 18 months after employment.
- Computer Literacy - Office Applications.
- Valid Code B Driver's Licence.
- 7 Years' post qualification experience at a management level of which at least 2 years must be at a Middle management level.

Key Performance Requirements

- Plan, lead and direct the key performance areas and result indicators associated with the Electricity Section through the management of quality and conformity of electricity design, installations, modifications and repair phases of projects in respect of electricity control technology and applications.
- Direct network and primary systems planning, monitoring the provision of a professional electrical construction and maintenance and project engineering service.
- Verify customer services complementing the broader objective of ensuring a cost effective integrated electrical architectural solutions.

A written application must be submitted on the Msunduzi Application for Employment form (Annexure B) - to be obtained from the City Hall, Security Desk, Professor Nyembezi Building on the Ground Floor, Libraries around Msunduzi Area as well as on www.msunduzi.gov.za/careeropportunities.

The form must be filled in completely and signed on the last page. In the event that the application form is not properly completed, the application shall not be considered.

The following attachments are required:

The Application Form.

Detailed CV with three referees with current contact information.

Certified copies of qualifications/certificates, ID, Drivers' License (certified within 3 months or less of closing date).

Applicants are requested to furnish current telephone numbers at which they can be contacted. If there is more than one post advertised in the same Ref Number only one (1) applications must have all is required attachments. Applications without the relevant attachments (cv/certificates) will be disqualified

The application needs to be addressed to the Senior Manager: Human Resource Management and be posted in the box provided on the Ground Floor opposite Security in 341 Church Street, Professor Nyembezi Centre. Pietermaritzburg or posted to Private Bag X 321, Pietermaritzburg, 3200. Enquiries Ms. S.Z. Ndlovu, 033 392 2112.

IMPORTANT NOTICE TO APPLICANTS

No late applications will be considered

No faxed or e-mailed applications will be considered

Applications submitted on a Z83 form or any other forms that are not prescribed **WILL NOT** be considered

All interviews will be done in English.

Should there be no correspondence from the Municipality within sixteen weeks after the closing date, kindly consider your Application to be unsuccessful.

Closing Date: **05 DEC 2023** Time: 15H00

CANVASSING OF COUNCILLORS AND/OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION.

THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS

The Municipality is an equal opportunity, affirmative action employer and it is our intention to promote representivity (race, gender, disability) in the Local Government Sector through filling of these posts. To further the objectivity of representivity within the Msunduzi Municipality, Persons with Disabilities and Women are encouraged to apply.

Circulated Date: **21 NOV 2023**

THE ADVERTISING OF THESE POSTS IS AUTHORIZED BY THE MUNICIPAL MANAGER:

[Handwritten Signature]

MR. L.H. MAPHOLOBA

DATE: **08/11/2023**

2023-10-30
DEPUTY MUNICIPAL MANAGER
CORPORATE SERVICES

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